

Driver's Log (USE ONE SHEET PER DAY)

Date _____

Name _____

Vehicle _____ Destination _____

Group & Activity _____

Odometer Reading: Beginning: _____ Ending: _____

Total Miles Traveled: _____

| | Time | | Time | Drive Time in hours | Down Time in hours | Description |
|----|------|-----|----------------|------------------------|-----------------------|-------------|
| IN | | OUT | | | | |
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| IN | | OUT | | | | |
| IN | | OUT | | | | |
| | | | Totals: | | | |

Definitions

- Drive Time: Starts when bus is cranked until bus is turned off.
- Down Time: Time spent while waiting on team to complete activity.
- Off Time: Time spent at hotel.

Meals need to be listed with in and out times also note which meal in description column.

DRIVER CANNOT DRIVE AND EAT AT THE SAME TIME. (See back of form)

SIGNATURES REQUIRED UPON COMPLETION OF TRIP.

Signature of SCCC/ATS Sponsor

Date

Signature of Bus Driver

Date