

WELCOME TO THE SCCC TESTING CENTER **PLEASE PRACTICE “RESPONSIBILITY & RESPECT”**

All testing is by appointment only.

Please email leanne.nay@sccc.edu or call (620) 417-1042 to schedule.

(Planning ahead & scheduling as far in advance as possible greatly increases the likelihood of securing your preferred appointment time.)

Please be on time for your scheduled appointment.

- If you are too late, you may risk forfeiting your scheduled appointment time.
(If needed, you will be given the opportunity to reschedule for a later available time.)
- If you can't avoid being late for or missing your appointment, if you're able, please contact us ahead of time to let us know.
(If needed, you will be given the opportunity to reschedule for a later available time.)
- If you show up too early, you may be asked to come back closer to your appointment time.

To help ensure everyone's continued good health and safety, please observe the following:

- You are required to wear a face mask covering both nose & mouth for the entire duration of your exam.
- No more than 6 examinees will be allowed within the SCCC Testing Center at any one time (in order to help maintain social distancing).
- To help avoid touch cross-contamination, you may bring your own pen/pencil, blank scratch paper, & calculator (if allowed by the test/instructor), as well as your own hand sanitizer & tissues (scratch paper, pens/pencils, calculators, hand sanitizer, & tissues will be available for use within the testing center).
- You aren't permitted to bring food/beverages into the testing center (unless you have a documented medical condition that requires you to consume food/beverage during your exam). You may bring in only water in a clear bottle/container with secure lid.
- For exams that require listening (i.e. a language CLEP), you may bring your own headphones/earbuds with a small plugin jack, no Bluetooth/USB (headphones will be available for use within the testing center).
- Upon completing your exam, you will be asked to wipe down your test area with a provided disinfectant wipe.

Thank you for your cooperation and consideration! Leanne Nay, Testing Center Facilitator